



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Public Health Representative 2 - EMS [Classified Competitive]			Salary P21 \$51,529.95 - \$72,956.46
Posting Number 145-17	Position Number 956473	Number of Positions 1	Posting Period * From: 8/10/17 To: 8/24/17
Location: 369 South Warren Street, Trenton, NJ			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

Duties include the provision of consultation, review & oversight of prehospital education. Conduct educational program audits, & prepare reports with conclusions & recommendations. Evaluate educational practices of basic & advanced life support, specialty care, & air medical services for changes & improvements. Prepare written reports containing findings, conclusions & recommendations. Conduct criminal background checks on new & current EMS providers in order to ensure the safety of the public. Conduct audits on the EMS personnel seeking recertification for regulatory compliance. Audit the records of prehospital agency staff to ensure the provision of quality clinical care & the competency of staff. Provide administrative support to the NJ EMS Council.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION

Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE:

Two (2) years of experience as a paramedic or registered nurse in a mobile intensive care program providing advanced life support services.

NOTE: Applicants who do not possess the required education may substitute additional experience as described above on a year-for-year basis.

LICENSE: Certification as Emergency Medical Technician valid in New Jersey

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTPHILEP@doh.nj.gov
- Mail the required documents to:
**Rosalind Finney, Executive Assistant 2
Health Infrastructure Preparedness/Emerg. Response
Reference Posting #145-17
New Jersey Department of Health
PO Box 360
Trenton, NJ 08625-0361**

Required documents:

- cover letter
- resume
- State of NJ Employment Application
(nj.gov/health/forms/dpf-663.dot).

* Responses received after the closing date MAY be considered if the position is not filled.

- Newly hired employees must agree to a thorough background check that will include fingerprinting.
- If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.
- In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.
- In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.